



CITY OF ROANOKE OFFICE OF THE CITY MANAGER

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December 5, 2005

Honorable C. Nelson Harris, Mayor
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor
Honorable M. Rupert Cutler, Council Member
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Brenda L. McDaniel, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Summer Food Program

The City of Roanoke has continued to provide for the nutritional needs of children and youth during the summer months while the young people are out of school. Parks and Recreation Youth Services Division continues to supervise the Summer Nutrition Program.

Breakfast, lunch and snack are provided to the young people throughout the City. Approximately 56,712 meals were served at 31 sites during this year, an increase of 4 sites from 2004. Administrative review stated – “very good review”, “records were very easy to review, we compliment you on a well run program.” Funds for the program are provided through the United States Department of Agriculture Food & Nutrition Services (USDA). The program concept is based on the National School Lunch Program with eligibility requirements determined either by census track or school location based on free or reduced priced meals during the school year. The purpose is to provide nutritionally balanced, healthy meals to children, ages one through eighteen and those with special needs. The City is reimbursed on a per meal basis.

Local funds in the amount of \$40,000, and federal funds in the amount of \$143,315 were originally appropriated for a total 2005 Summer Foods program of \$183,315. Due to an increase in allowable reimbursements from USDA, the City has received an additional \$12,464 over the previous adopted amount. As a result, the revenue estimate and expenditure budget may be increased. The


additional funding will be available to begin the 2006 Summer Food program next year.

Recommended Action(s):

Authorize the City Manager and City Clerk to execute and attest respectively, any forms necessary to accept the additional funds, approved as to form by the City Attorney.

Adopt the accompanying budget ordinance to increase the revenue estimate in account 035-630-5189-5289 in the amount of \$12,464, and to appropriate funding of the same to expenditure account 035-630-5189-1004 in the Grant Fund for the 2005 Summer Food Program.

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB:MVH:na

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Steven B. Buschor, Director of Parks and Recreation

CM05-00178